**ERASMUS + 20… / 20…**

**Letter of Confirmation for Teaching Stay Abroad - STA**

This form is to verify the exact data of the ERASMUS+ teaching period abroad. It has to be signed by the International Office/ ERASMUS coordinator of the host university.

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| --- |
| **Name of Teaching Staff** |
| Last Name: |
| First Name: |

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| **Details about teaching stay abroad** |
| Name of Host University: |
| ID code of Host University: |
| Name and Function of Signatory: |
| E-Mail: |

|  |
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| **Dates of Guest Lecture (Please indicate exact dates)** |
| Date of Arrival: |
| Date of Departure: |
| Number of Teaching Hours Completed: 8[[1]](#footnote-1) |

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Date, Place Signature and Stamp

ERASMUS Coordinator/Responsible person

Host University

1. Minimum requirement: 8 teaching hours [↑](#footnote-ref-1)