**ERASMUS + 20… / 20…**

**Letter of Confirmation for Teaching Stay Abroad - STA**

This form is to verify the exact data of the ERASMUS+ teaching period abroad. It has to be signed by the International Office/ ERASMUS coordinator of the host university.

|  |
| --- |
| **Name of Teaching Staff** |
| Last Name:  |
| First Name:  |

|  |
| --- |
| **Details about teaching stay abroad** |
| Name of Host University:  |
| ID code of Host University:  |
| Name and Function of Signatory:  |
| E-Mail: |

|  |
| --- |
| **Dates of Guest Lecture (Please indicate exact dates)** |
| Date of Arrival:  |
| Date of Departure:  |
| Number of Teaching Hours Completed: 8[[1]](#footnote-1) |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date, Place Signature and Stamp

ERASMUS Coordinator/Responsible person

Host University

1. Minimum requirement: 8 teaching hours [↑](#footnote-ref-1)